

USFK Reg 60-1

REQUEST FOR EXCEPTION TO COMMISSARY OR LIQUOR LIMITS

(Letterhead)

Office Symbol

MEMORANDUM THRU UNIT/ORG COMMANDER

FOR CDR, USFK (FKJ1-DM), Unit #15237, APO AP 96205-5237

SUBJECT: Request for Exception to Policy for Commissary Dollar or Liquor Limits

1. Request that I be authorized to purchase (fill in amount, dollars for commissary, # of units for liquor) in excess of my normal monthly limits for the month(s) of (fill in month). I am presently authorized (fill in amount) per month. This exception is requested because (state reason).
2. I certify that this is my (fill in number) application for exception to limits during the past 12-month period, and the (fill in number) request for this reason.
3. Duty/Office Phone Number of requester.

Signature Block of Requestor
Sponsor Social Security Number